

6/5/07 Tuckahoe LHRC Meeting  
AGENDA

Committee Members Present

Paul A. de Voursney- Chair  
Erika M. Richardson- Secretary  
Norma Draper- Vice Chair  
Monica Lucus- Voting Member

Committee Members Absent

N/A- All present

Affiliates Present

Guirlande Dorsainville- Grace Family Services  
Charleen Whitehead- Williamsville Wellness  
Lawrence Woodson- Family and Adolescent Services  
Valerie Lorenz- Williamsville Wellness  
Bob Cabaniss- Williamsville Wellness  
James Wallace- Alliance Consortium  
Terrance Jones- Alliance Consortium  
Monique Jackson-Woodson- Miracles  
Rick Lupacchino- ACTS  
Kathy DeShazo- Family and Community Support Systems  
Paige O'Brien- Blue Ridge  
Will Anderson- Tri-City Solutions  
Vincent Ross- Greater Unity  
Breon Epps- Greater Unity  
Jacqueline McClenney- Alliance Consortium  
A.C. Willis- UNK  
Jennifer Johnson- Southern VA Regional Medical Center  
Bill Bonnes- Southern VA Regional Medical Center  
Clarence Dilworth- Benchmark Residential  
Valerie C. Minor- OLA Home for Boys

Affiliates Absent

N/A

Action Items

- A motion was made and passed to approve the minutes from the meeting on March 20, 2007
- A motion was made and passed to approve Alliant Consortium, LLC as an affiliate of the Tuckahoe LHRC
- A motion was made and passed to approve Family and Adolescent Services as an affiliate of the Tuckahoe LHRC

- A motion was made and passed to approve Williamsville Wellness as an affiliate of the Tuckahoe LHRC
- I. Welcome/ Call to Order
  - II. Introductions
  - III. Public Comment- No public comments
  - IV. Approval of Minutes from March 20, 2007- see action items above
  - V. Affiliation Approvals:
    - A. Associates in Counseling & Therapeutic Services
    - B. Benchmark Residential
    - C. Blue Ridge Residential Services
    - D. Family & Community Support Systems
    - E. Grace Family Services formerly Divine Intervention
    - F. Greater Unity
    - G. Miracle Behavioral Health Center
    - H. OLA Home for Boys
    - I. Southern Virginia Regional Medical Center
    - J. Tri-City Solutions
  - VI. New Requests for Affiliation
    - A. Alliant Consortium, LLC- see action items above
    - B. Family and Adolescent Services- see action items above
    - C. Williamsville Wellness, LLC- see action items above
  - VII. New Business:
    - A. Approval of Bylaws by SHRC
    - B. Revised Affiliation Agreement Completed and turned into the committee on June 5, 2007
      - Associates in Counseling & Therapeutic Services
      - Alliant Consortium, LLC
      - Benchmark Residential Inc.
      - Family and Adolescent Services, LLC
      - Grace Family Services, LLC
      - Greater Unity Adult Day Services
      - Miracles Behavioral Health Center
      - Southern Virginia Regional Medical Center
      - Tri-City Solutions, LLC
      - Williamsville Wellness, LLC
    - C. **Affiliate Agreements have not been received for the following approved affiliates- Affiliate Agreements must be mailed immediately to the address provided by the Secretary of this LHRC in the email to which these minutes are attached.**

- Blue Ridge Residential Services
- OLA Home for Boys- **you turned in a DRAFT agreement- this does not fill the requirement**
- Family and Community Support Services

- D. Reporting form and activities- Mr. Bowser explained in detail what the responsibilities were of each affiliate. He explained in detail the reporting form and how to document using it.
- E. A mailing address will be sent out to all affiliates who provided their email address on the sign in sheet on June 5, 2007.
- F. Posters for affiliates will be brought to the next meeting- affiliates if you need a poster, it is your responsibility to email Mr. Bowser at [james.bowser@csh.dmhmrzas.virginia.gov](mailto:james.bowser@csh.dmhmrzas.virginia.gov).
- G. Training resources for training employees at facilities are on the departments website.

#### VIII. Human Rights Activities Reporting:

- A. Associates in Counseling & Therapeutic Services- form submitted- no reports
- B. Benchmark Residential- form submitted- no reports.
- C. Blue Ridge Residential Services- form submitted- Change to Section III- Mr. Bowser to speak to BRRS individually about having each home affiliated with a local HR Committee.
- D. Family & Community Support Systems- No incidents- forms submitted
- E. Grace Family Services- no incidents to report- Section III change in contact person for LHRC, business name change- from previous business at the Crater Chapter -Allegations made toward staff that staff was abusing clients with a phone cord. Resolution (Informal)- Mr. Bowser will get with Grace Family Services owner on an individual basis to discuss resolution and Grace Family Services will report this at the next meeting.
- F. Greater Unity- no incidents- form submitted-
- G. Miracle Behavioral Health Center- no reports- form submitted
- H. OLA Home for Boys-no reports- form submitted
- I. Southern Virginia Regional Medical Center-no incident reports, change in Section III- new contact for this agency and new Medical Director
- J. Tri-City Solutions- no reports- form submitted

#### IX. Meeting Schedule:

- A. Next Meeting, September 4, 2007-
  - Number of affiliates the Tuckahoe LHRC will serve.
  - **All affiliates will be required to bring 5 copies of their reports to the next meeting.**

#### X. Collections of Affiliation Fees: paid in full regarding the 2007 year ending 12/31/07. Fee's will be re-visited for the 2008 year.

- A. Tri- City's: Check # 1045- \$75.00- paid in full

- B. Family and Adolescent Services: Check # 7142- \$50.00- paid in full
- C. Ola Home for Boys- Check # 1290- \$75.00- paid in full
- D. Family and Community Support Systems LLC Check # 2666- \$75.00- paid in full
- E. Alliant Consortium LLC – Check # 3001- \$50.00- paid in full
- F. Williamsville Wellness- Check # 5538- \$50.00- paid in full
- G. Grace Family Services, LLC- Check # 1036- paid in full
- H. Greater Unity LLC- Check # 1027- \$75.00
- I. Benchmark Residential Inc- Check # 1115- \$75.00- paid in full
- J. Miracles Behavioral Health Center Inc.- Check # 1209- \$75.00- paid in full
- K. Southern VA Regional Medical Center- Check # 247875- \$75.00- paid in full

**Affiliates that did not remit payment today: Please Remit Payment Immediately**

- A. ACTS- Associates in Counseling and Therapeutic Services**
- B. Blue Ridge Residential Services**

XI. Adjournment

